

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT
“Many Paths to Learning, One Standard of Excellence”

Regular Meeting of the Board of Trustees
Thursday, June 22, 2017
Minutes
District Office
Acton, CA

The closed session portion of the Board meeting will begin at 6:30 p.m.
The Board will reconvene the open session portion of the Meeting at 7:30 p.m.

1.0 CALL TO ORDER AND ROLL CALL

1.1	Roll Call			Time	6:34 p.m.
	Mike Fox	President	Present		
	Ed Porter	Vice President	Present 6:36 p.m.		
	Ken Pfalzgraf	Clerk	Present 6:35 p.m.		
	Mark Distaso	Member	Present		
	Larry H. Layton	Member	Present		

Action **2.0 APPROVE/ADOPT AGENDA FOR REGULAR MEETING**

Motion made by the Board of Trustees to adopt as amended, the agenda for the Regular Board Meeting of June 22, 2017.

- Agenda item 12.6 – amended contract amount from \$117,500.64 to \$104,673.29
- Agenda item 12.7 – amended June 2018 regular board meeting dates to reflect corrected dates.

Moved by Mr. Layton Seconded by Mr. Distaso Ayes 3 Nays 0 Absent 2

3.0 PUBLIC PARTICIPATION AT BOARD MEETINGS

No public comments.

Action **4.0 ADJOURN TO CLOSED SESSION**

Motion made by the Board of Trustees to move to closed session.

Moved by Mr. Layton Seconded by Mr. Distaso Ayes 3 Nays 0 Absent 2

5.0 RECONVENE REGULAR MEETING

Time 7:32 p.m.

6.0 PLEDGE OF ALLEGIANCE

Led by:
Student Representatives –
Mallory Bush / Trevor Dene

7.0 PUBLIC COMMENTS/RECOGNITION/REPORTS

Community members and parents of AEA – Agua Dulce Partnership Charter School, Tom Costan and Danielle Gersh spoke on behalf of their support for the material revision of AEA – Agua Dulce Partnership.

8.0 CORRESPONDENCE/PROPOSALS/REPORTS

8.1 **AATA Representative - No report given**

8.2 **CSEA Representative - No report given**

8.3 **Student Representative**

Trevor Dene and Mallory Bush thanked the Board for the opportunity to represent the students of this district.

Board members expressed their gratitude for the student's dedication and presented each student with a plaque.

Enclosure 8.4 **Annual Charter Review**

Amanda Fischer

- Presented a detailed PowerPoint that outlined the 2016-2017 Annual Charter Review.

8.5 **New Construction**

Kim Lytle

- Shared with the Board a video of the tradition of students ringing the bell at the Acton School Campus.

8.6 **Superintendent**

Kim Lytle

- Invited Board members to Ms. Shirli Cutler's Retirement Celebration.

8.7 **Board Member Comments**

Ken Pflazgraf

- Commented that he attended all commencement ceremonies, noting this was his first time attending; each of the ceremonies offered a special moment.
- Expressed his gratitude to all Booster, PTSO and PTO for their hard work in coordinating these events.
- Thanked Mrs. Lytle for her work and dedication as the Interim Superintendent.

Mark Distaso

- Addressed his concerns as it related to communication with legal counsel; staff requesting legal opinion and also the requests made for written legal opinion. Would like direction given to staff as to protocol on future requests to legal counsel.

Mike Fox

- Commented with concerns and recommended future best practice for staff to communicate with legal counsel.
- Wished everyone a great summer.

Larry Layton

- Expressed his concerns that legal counsel must go through the Superintendent.

9.0 CONSENT AGENDA

Motion made by the Board to approve the following Consent Agenda items.

Action 9.1 **Minutes of the Special Board Meeting June 1, 2017**

Enclosures 9.2 **Minutes of the Special Board Meeting June 7, 2017**

9.3 **Minutes of the Regular Board Meeting June 8, 2017**

9.4 **Minutes of Special Board Meeting June 15, 2017**

9.5 **Warrant Register**

9.6 **Personnel Action Report**

9.7 **Donation**

Donated Item	Donated by	Value	Donation Site
HP Envy 27" Display Monitor (New)	Karen T. Jewett	200.00	District

Moved by Mr. Fox

Seconded by Mr. Porter

Ayes 5

Nays 0

Absent 0

10.0 EDUCATIONAL/STUDENT SERVICES

Action 10.1 **Resolution 16-17.18- iLEAD Online Charter School**

Enclosure Motion made by the Board to approve Resolution 16-17.18 iLEAD Online Charter School.

Moved by Mr. Fox

Seconded by Mr. Layton

Ayes 4

Nays 0

Absent 1
Mr. Porter

Hearing
Enclosure

10.2 **Public Hearing – Albert Einstein Academy of Letters, Arts and Sciences–Agua Dulce Partnership Material Revision**

Motion made by the Board to enter into a public hearing regarding Albert Einstein Academy of Letters, Arts and Sciences – Agua Dulce Partnership

Hearing Open: 8:18 p.m. Hearing Closed: 10:10 p.m.

Dr. Mike McDonnell and Ms. Maggie Ford representatives of AEA presented a PowerPoint and an information packet that summarized the proposed requests for the material revision.

Board members directed questions and concerns as it related to the material revision.

Dr. McDonnell and Ms. Ford addressed questions and concerns presented by the Board.

Hearing
Enclosure

10.3 **Public Hearing – Assurance Learning Academy; Material Revision**

Motion made by the Board to enter into a public hearing regarding Assurance Learning Academy.

Hearing Open: 10:16 p.m. Hearing Closed: 10:42 p.m.

Mr. Skip Hansen representative of Assurance Learning Academy spoke on behalf of the material revision request for ALA.

Board members directed questions to Mr. Hansen.

Mr. Hansen addressed questions presented by the Board.

Discussion
Enclosure

10.4 **Williams Lawsuit Settlement 4th Quarter Report on Uniform Complaints 2016-2017**

Motion made by the Board to enter into discussion as it relates to the Williams Lawsuit Settlement.

Moved by Mr. Porter Seconded by Mr. Fox

Mrs. Lytle noted that there were no complaints filed during the 4th Quarter 2016-2017 school year, as it related to the Williams Lawsuit Settlement.

11.0 PERSONNEL SERVICES

Action
Enclosure

11.1 **Approval of Tentative Agreement with Acton-Agua Dulce Teachers Association (AATA) Contract for the 2016-2017 School Year.**

Motion made by the Board of Trustees to approve the Tentative Collective Bargaining Agreement between AATA and Acton-Agua Dulce USD, as submitted, for the 2016-2017 School Year.

Moved by Mr. Distaso Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

The Agreement includes revisions done to Article 10 Class Size Reduction; Article 14 Employee Benefits, the 2017-18 school year reflects the District’s contribution toward benefits (Health, Dental, Life and Vision) \$4,000.00 for each full time certificated employee; Article 15 Salary, 2016-17 school year, certificated salary schedule reflects zero percent increase. For the 2016-17 school year employees will receive a one time off schedule payment of \$1800.00, this off schedule payment is for unit members employed on the date of this agreement. Other changes made reflected on appendix A, B, B-2 stipends. Article 16 Evaluation Procedures reflects changes made as they relate to evaluations and procedures. Article 23 was added as “The Peer Assistance Program”.

Action
Enclosure

- 11.2 **Approval of Tentative Agreement with California School Employees Association (CSEA) Contract for the 2016-2017 School Year.**
Motion made by the Board of Trustees to approve the tentative Collective Bargaining Agreement between CSEA and Acton-Agua Dulce USD, as submitted, for the 2016-2017 School Year.

Moved by Mr. Porter Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

The Agreement includes revisions done to Article 10 which applies to transfers. Article 11 revisions as it relates to bereavement leaves and part time employee vacation pay in lieu of time off. Article 6 Salary, the 2016-17 school year classified salary schedule shall be increased by 2 percent effective July 1, 2016,

Action
Enclosure

- 11.3 **Classified Salary Schedule 2016-2017**
Motion made by the Board to approve the Classified Salary Schedule for the 2016-2017 school year.

Moved by Mr. Porter Seconded by Mr. Fox Ayes 5 Nays 0 Absent 0

Classified salary schedule identifies classified employees currently at range 1 will now be range 6.

Action
Enclosure

- 11.4 **Classified Salary Schedule X 2016-2017**
Motion made by the Board to approve the Classified Salary Schedule X for the 2016-2017 school year.

Moved by Mr. Fox Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

Classified salary schedule X reflects changes made.

Action
Enclosure

- 11.5 **Job Description - Library Aide**
Motion made by the Board to approve the job description for Library Aide.

Moved by Mr. Fox Seconded by Mr. Distaso Ayes 5 Nays 0 Absent 0

Job description remains the same salary schedule change in range from 1 to 6 on the classified salary schedule.

Mr. Porter excused himself from the board meeting at 10:50 p.m.

Action
Enclosure

- 11.6 **Job Description - Instructional Assistant**
Motion made by the Board to approve the job description for Instructional Assistant.

Moved by Mr. Fox Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1

Job description remains the same salary schedule change in range from 1 to 6 on the classified salary schedule.

Action

- 11.7 **Public Disclosure: Confidential Employees, Classified Management, Certificated Management, Unrepresented**
Motion made by the Board to approve the cost disclosure on Confidential Employees-2% salary, Classified Management-2% salary, Certificated Management-\$2000.00 Health and Welfare Benefits, Unrepresented-\$2000.00 Health and Welfare Benefits for the 2016-2017 school year and out years.

Moved by Mr. Distaso Seconded by Mr. Layton Ayes 4 Nays 0 Absent 1

- Action Enclosure* 11.8 **Confidential Employee Salary Schedule 2016-2017**
Motion made by the Board to approve the Confidential Employee Salary Schedule for the 2016-2017 school year as presented.
- Moved by Mr. Distaso Seconded by Mr. Layton Ayes 4 Nays 0 Absent 1
- Action Enclosure* 11.9 **Classified Management Salary Schedule 2016-2017**
Motion made by the Board to approve the Classified Employee Salary Schedule for the 2016-2017 school year as presented.
- Moved by Mr. Distaso Seconded by Mr. Fox Ayes 4 Nays 0 Absent 1
- Action Enclosure* 11.10 **Administrative Contract – Assistant Superintendent, Kim Lytle**
Motion made by the Board to approve the Administrative Contract for Assistant Superintendent, Kim Lytle.
- Moved by Mr. Distaso Seconded by Mr. Fox Ayes 4 Nays 0 Absent 1
- Contract remains the same as 2016-17 school year with the exception of \$4000.00 outside of salary for contribution for health benefits and a retention bonus of \$7500.00
- Action Enclosure* 11.11 **Administrative Contract – Chief Financial Officer, Steve Budhraj**
Motion made by the Board to approve Administrative Contract for Chief Financial Officer, Steve Budhraj.
- Moved by Mr. Distaso Seconded by Mr. Fox Ayes 4 Nays 0 Absent 1
- Contract remains the same as the 2016-17 school year with the exception of a retention bonus of \$15,000.00
- Action Enclosure* 11.12 **Administrative Contract – Director/ High School Principal, Ty Devoe**
Motion made by the Board to approve Administrative Contract for Director/High School Principal, Ty Devoe.
- Moved by Mr. Layton Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1
- Contract remains the same as 2016-17 school year with the exception of \$4000.00 outside of salary for contribution for health benefits and a retention bonus of \$10,000.00
- Action Enclosure* 11.13 **Administrative Contract – Director/Middle School Principal, Lynn David**
Motion made by the Board to approve Administrative Contract for Director/Principal Middle School, Lynn David.
- Moved by Mr. Layton Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1
- Contract remains the same as 2016-17 school year with the exception of \$4000.00 outside of salary for contribution for health benefits and a retention bonus of \$8,000.00
- Action Enclosure* 11.14 **Administrative Contract – Director/Principal Elementary School, Cassandra Farley**
Motion made by the Board to approve Administrative Contract for Director/Principal Elementary School, Cassandra Farley.
- Moved by Mr. Layton Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1
- Contract remains the same as 2016-17 school year with the exception of \$4000.00 outside of salary for contribution for health benefits and a retention bonus of \$5,500.00

- Action Enclosure* 11.15 **Administrative Contract – Director/Principal Elementary School, Amanda Fischer**
Motion made by the Board to approve Administrative Contract for Director/Principal Elementary School, Amanda Fischer.
- Moved by Mr. Layton Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1
- Contract remains the same as 2016-17 school year with the exception of \$4000.00 outside of salary for contribution for health benefits and a retention bonus of \$5,500.00
- Action Enclosure* 11.16 **Administrative Contract – Interim Superintendent**
Motion made by the Board to approve the Administrative Contract for Interim Superintendent as amended.
- Moved by Mr. Distaso Seconded by Mr. Pfalzgraf Ayes 4 Nays 0 Absent 1
- Board members agreed to amend language on original administrative contract.
- 12.0 BUSINESS AND FINANCIAL**
- Discussion* 12.1 **ELA Adoption Committee-Report and Recommendation**
Motion made by the Board to enter into discussion regarding ELA Adoption Committee.
- Moved by Mr. Fox Seconded by Mr. Distaso
- Ms. Cassandra Farley presented a PowerPoint which outlined the process and cost of the ELA book adoption. Included in this presentation and cost are AP Books for VHS.
- Motion made by the Board to open 12.2 through 12.6, as it is all related to the ELA book adoption.
- Moved by Mr. Distaso Seconded by Mr. Layton Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.2 **Contract with Bedford, Freeman and Worth High School Publishing - \$9709.69**
Motion made by the Board to approve the contract with Bedford, Freeman and Worth High School Publishing in the amount of \$9709.69.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.3 **Contract with Cengage Learning - \$19,708.23**
Motion made by the Board to approve the contract with Cengage Learning in the amount of \$19,708.23.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.4 **Contract with Vista Higher Learning - \$17,275.20**
Motion made by the Board to approve the contract with Cengage Learning in the amount of \$17,275.20.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.5 **Contract with Benchmark Education - \$131,857.00**
Motion made by the Board to approve the contract with Benchmark Education in the amount of \$131,857.00.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.6 **Contract with Houghton Mifflin Harcourt - \$117,500.64**
Motion made by the Board to approve the contract with Houghton Mifflin Harcourt as amended. The contract should reflect a lower cost of \$104,673.29
- Ayes 4 Nays 0 Absent 1

- Action Enclosure* 12.7 **Proposed Board Meeting Dates for 2017-2018 School Year**
 Motion made by the Board to approve the proposed board meeting dates for the 2017-2018 school year as amended.
- Moved by Mr. Layton Seconded by Mr. Fox Ayes 4 Nays 0 Absent 1
- Amend board meeting dates in June of 2018 to reflect meetings to be held on June 14, 2018 and June 28, 2018
- Action Enclosure* 12.8 **Annual Contracts 2017-2018 School Year- Estimated total \$119.780.00**
 Motion made by the Board to approve the annual contracts for the 2017-2018 school year, \$119.780.00
- Moved by Mr. Layton Seconded by Mr. Distaso Ayes 4 Nays 0 Absent 1
- Motion made by the Board to open 12.9 through 12.14, as it is all obligatory needs.
- Moved by Mr. .Distaso Seconded by Mr. Layton Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.9 **Resolution #16-17.19 Assignment of Delinquent Tax Receivables**
 Motion made by the Board to approve Resolution #16-17.19 approving the assignment of delinquent tax receivables to the California Statewide Tax Finance Authority.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.10 **Resolution #16-17.20 Declaration of Indefinite Salaries for Retroactive Pay**
 Motion made by the Board to approve Resolution #16-17.20 for the declaration of indefinite salaries for retroactive pay.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.11 **Resolution #16-17.21 Inter-Fund Cash Transfers**
 Motion made by the Board to approve Resolution #16-17.21 Inter-Fund Cash Transfers.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.12 **Resolution 16-17.22 Inter Fund Cash Borrowing**
 Motion made by the Board to approve Resolution 16-17.22 Inter-Fund Cash Borrowing.
- Ayes 4 Nays 0 Absent 1
- Action* 12.13 **Consolidated Application for Funding Categorical Programs**
 Motion made by the Board to approve the Consolidated Application for Federal Categorical Program Funds for the 2017-2018 school year.
- Ayes 4 Nays 0 Absent 1
- Action Enclosure* 12.14 **Resolution 16-17.23 Education Protection Act (EPA)**
 Motion made by the Board to approve 2017-2018 EPA Resolution 16-17.23 regarding the Education Protection Account for the portion of the local control funding formula identified as the EPA funding and proposes the funds be spent on current certificated teacher salaries and benefits.
- Ayes 4 Nays 0 Absent 1

Clerk, Mr. Ken Pfalzgraf

Mr. Ken Pfalzgraf

Member, Mr. Mark Distaso

Mr. Mark Distaso

Member, Mr. Larry H. Layton

Mr. Larry H. Layton